

OFF-CAMPUS WORK STUDY POSITIONS 2006-2007

SKAGIT VALLEY YMCA

Karen Rose
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Job Title: **Lead Teacher**

Pay Rate: \$11.22/hour

Effective Dates: September 16, 2006-June 15, 2007

Job Description:

- Plans and implements curriculum in accordance with the goals and policies of the YMCA Best PLACE program.
- Coordinates activities which fit the children's developmental needs.
- Provides leadership for staff overseeing the activities of several groups of children.
- Supervises a group of children to ensure their health and safety, and to provide for a positive experience for each child.
- Communicates with and maintains positive relationships with families. May conduct conferences as needed.
- Provides day-to-day leadership to staff and volunteers.
- Follows YMCA policies and procedures, including those related to medical and disciplinary situation, child abuse prevention and emergency procedures.
- Maintains ordered arrangement, appearance, décor, cleanliness and leaning environment of site.
- Attends staff meetings and trainings as required.
- Make sure that all snacks meet USDA requirements and that these standards are met daily.
- Order, purchase and maintain program and snack supplies as needed.

Educational Benefits:

- Numerous educational benefits are available

Minimal Qualifications:

- Must be able to lift up to 50 pounds
- Commits to assisting growth and development among children and youth

- Demonstrates and promotes a personal understanding of and appreciation for the Mission, Vision, strategic outcomes and values of the YMCA.
- Commits to assisting participants, volunteers, staff and self in continuous learning and self-development.
- Ensures that YMCA programs and services are superior.
- Actively builds teams and encourages open relationships for maximum organizational effectiveness.
- Develops new ways or adapts existing needs to help us achieve desired results.
- Challenges the status quo to discover more effective ways of performing.
- All positions and staff are subject to licensing standards established by the Department of Social and Health Services (DSHS). Entry requirements for staff listed above are based upon current YMCA interpretation of such standards, are not inclusive, and are subject to change.